



KONA DANCE & PERFORMING ARTS

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COVID-19 HEALTH & SAFETY GUIDELINES AS OF SEPTEMBER 2020

Kona Dance & Performing Arts is committed to the health and safety of our entire organization including staff, teachers, students, and families. The following was created in adherence to City and State mandates and CDC recommendations. As we continue to battle the ongoing COVID-19 pandemic, changes and updates may be made at any time to comply with updated county guidelines. Please take the time to thoroughly read through these guidelines to familiarize yourself with our new procedures. Mahalo!

HEALTH SCREENING

Any individual experiencing illness and symptoms of COVID-19 as defined by the CDC must stay at home and should seek medical evaluation from healthcare services. Additionally, individuals who have traveled outside of Hawaii within the past 14 days or have been directly exposed to anyone diagnosed with COVID-19 must remain at home.

All individuals must submit a *Waiver of Liability & Assumption of Risk Related to Coronavirus/COVID-19*. When entering the premises, temperatures will be checked at the door using a touchless forehead thermometer. Individuals exhibiting symptoms or with a temperature of 100.4° F will not be allowed to enter and asked to leave immediately. Students will be promptly isolated to a pre-designated area and parents/guardians will be notified. Individuals may return when no symptoms are exhibited or at least 24 hours have passed since last fever without the use of fever-reducing medications

COVID-19 EXPOSURE

In the event of a possible COVID-19 exposure, we will assess the level of risk using current health guidelines and shall follow any protocols set forth by the Department of Health. We will send out notifications accordingly and other protocols may be implemented. Classes may become virtual only until the situation is handled and it is deemed safe to return.

In the event of a positive COVID-19 case amongst our staff, teachers or students, the studio will close immediately and shall follow any protocols set forth by the Department of Health. Classes may become virtual only until the situation is handled and it is deemed safe to return.

MASKS

Unless a medical condition or disability prevents otherwise, anyone over the age of 5 entering the premises must be wearing a mask at all times. The only exception to this rule is while students remain in their designated squares on the dance floor, where wearing masks is optional and may be taken off. During the first week of instruction, all registered students will be given a lanyard to be worn during class, in which masks can be clipped onto and be easily accessible when it needs to be put on again. Please note that while wearing masks in their designated squares is optional, wearing masks will still be required throughout class and the studio when any movement outside of the square is needed. This includes going to the bathroom, getting water, "moving across the floor", choreography, and any other instances in which students are not in their dance square. To accommodate students who decide to wear masks the entire duration of class, socially distanced masks and water breaks will be given.

SOCIAL DISTANCING

Social distancing practices shall be maintained at all times and physical contact of any kind will not be allowed. Markings measured 6 ft. apart are placed throughout the entire studio and must be followed at all times. This includes places such as the health screening line, storage areas, waiting areas, bathrooms, front desks, and any other places where individuals need to be socially distanced.

In order to adhere to socially distancing practices during class, class sizes have been reduced with Studio A at a maximum of 10 students and Studio B with a maximum of 6 students (5 for Keiki classes). Students will be adequately spaced out and dance floors are marked off with at least 6 ft. x 6 ft. squares and more when possible. Additionally, the dance floor will also be marked off with paths. While students are to remain in their dance squares for the majority of class, there may be times when movement and instruction outside of the square is needed. This includes going to the bathroom, getting water, "moving across the floor", choreography, and any other instances in which students are not in their dance square. In these cases, teachers will ensure students remain socially distanced while wearing masks.

SANITATION & CLEANING

All individuals are required to use hand sanitizer upon entry. Multiple stations with hand sanitizer is placed throughout the premises for everyone to use but we welcome bringing your own as well. Students may be asked to use hand sanitizer or to wash hands after wiping or blowing their nose, coughing or sneezing due to allergies, returning from any common areas, or any other instances when teachers and staff deem necessary. Dance floors, barres, storage areas, bathrooms, and high contact areas will be cleaned and disinfected daily and in between classes using certified cleaners and disinfectants.

DROP OFF & PICK UP

Classes are arranged at staggered times to help manage the foot traffic coming in and out of the studio. Please arrive promptly and do not drop off or pick up students more than 15 minutes before or after class. Students are encouraged to arrive 10-15 minutes before class to begin warming up in a sectioned off dance square. If possible, please wait in your vehicle or stay in the area until students have passed through the health screening and temperature checks. For Keiki Class students, only one parent/guardian may assist students to class. Please refrain from dropping by the front desk and contact the studio via phone or email for any questions, concerns, or inquiries.

WAITING AREAS

Parents/guardians are highly encouraged to remain in their vehicles when waiting for their dancer. The waiting areas will be extremely limited and will require filing a *Request to Stay on Premise* for approval to secure a spot. Only authorized students with an "Approved" *Request to Stay on Premise* will be allowed to use the waiting area. Approval will be met per degree of need and per availability. No students without this approval will be allowed onto studio grounds more than 15 minutes prior to class start time.

DRESSING ROOM & ATTIRE

We highly encourage all individuals to arrive already dressed in their proper dance attire which may be worn under street clothes. The dressing room inside the studio will no longer be available for use and changing in the bathroom is prohibited. Pop up changing tents near Studio A and Studio B will be provided if necessary for special circumstances.

PERSONAL BELONGINGS & SHOES

We highly encourage all individuals to leave personal belongings at home and to only arrive with necessities in a small bag labeled with first and last name if needed. Storage spaces will be available for use in designated areas for each studio and will be disinfected after every class. Personal belongings and street shoes must be left in these designated areas only. Additionally, students with multiple classes transitioning to different studio rooms must bring all of their belongings including street shoes with them to the appropriate designated area. Students shall only access their belongings during class when completely necessary and with permission from the teacher. Please double check and remind students to not leave anything behind before returning home.

WATER

The water station will no longer be available for use. All individuals are expected to come to class with their own filled water bottles labeled with first and last name. Please be sure to provide more than enough water for students with multiple classes in a day. In the event that students do not come prepared with their own water, bottled water will be provided and charged to the family's account. Students shall bring their water bottles with them into class and not be left with their personal belongings. A sectioned off spaced for water bottles will be designated and socially distanced water breaks will be given.

BARRE COVERING

We highly recommend each student come to class with a small hand towel to use over barres as an additional safety measure. An empty paper towel roll with a cut slit to go over the barre may also be used for this purpose. Additionally, students will be placed at least 6 ft. apart during barre technique and all barres will be sanitized after every class.

COMPLIANCE

We understand these adjustments are new to everyone, but these policies will be strictly enforced and must be followed at all times for the health and safety of our entire organization. Verbal reminders will be given out to students the first time rules are observed as not being followed. If the student needs a second reminder, a verbal warning will be given and documented. If a third reminder is necessary, parents/guardians will be contacted regarding their student's behavior. If misbehavior still occurs after this point, students may be asked to remain at home for the safety of the studio.